⫙ UOB

User Login

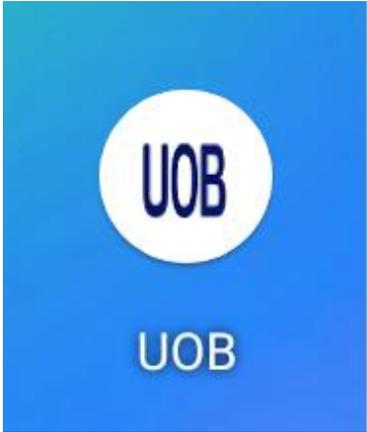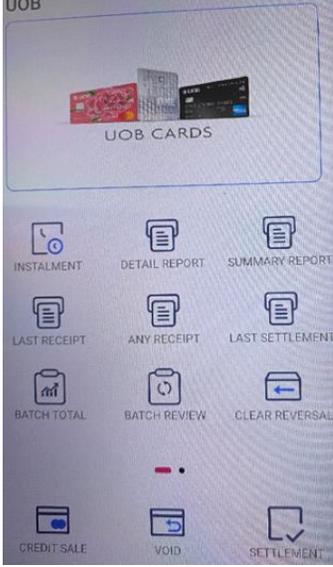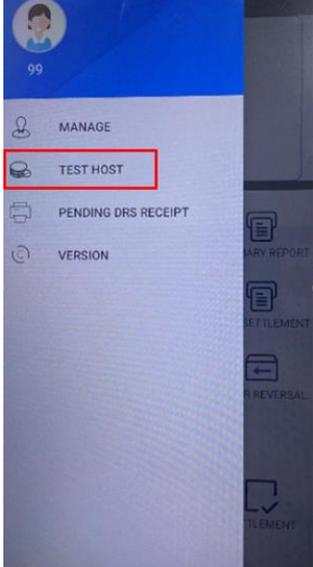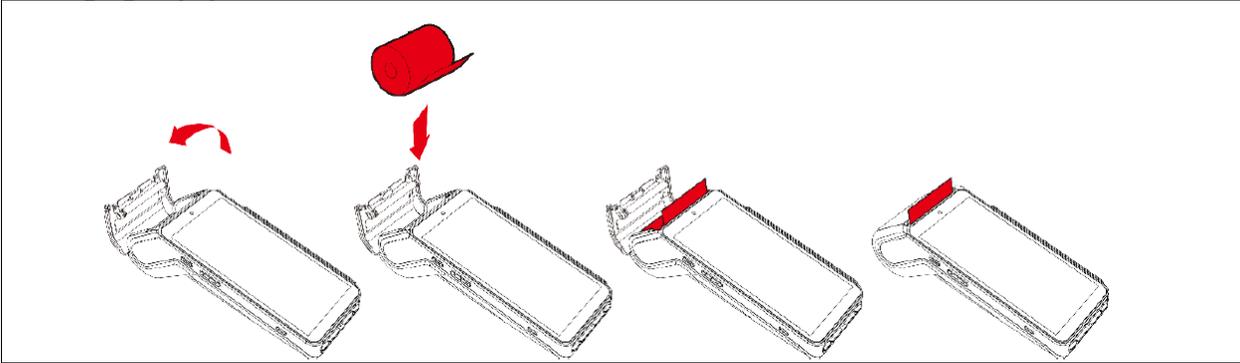| 1	2	3
Select UOB from the Home menu.	Terminal Access to Sale/Void/Settlement/Detail report/Summary report/Instalment	Swipe from left to right 'Test Host' to test for connection

Basic usage

The terminal has three physical keys on the left side of the terminal, a Power button and two Volume keys.

There are three virtual keys at the bottom of the screen. Menu, Home and Back keys.

USB TYPE C Charging port

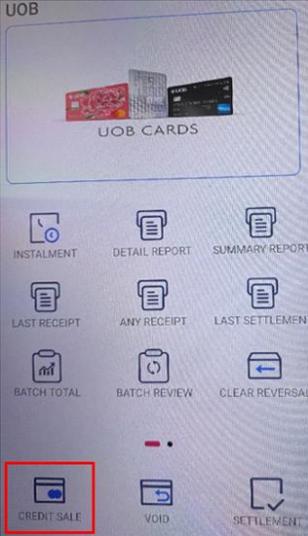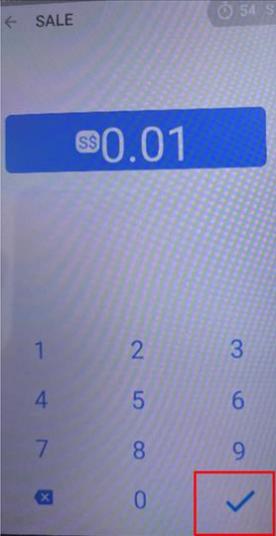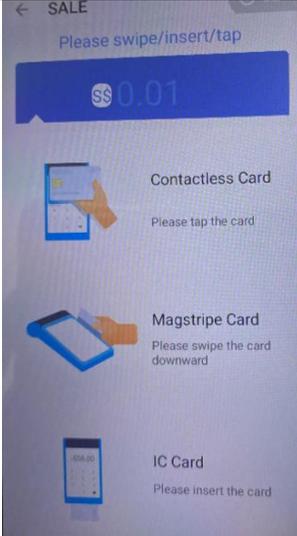**Changing of paper roll**

Important contact information

Ingenico Technical Support	6380 0200
Merchant Service	63556850
24 HR Authorisation	62532122

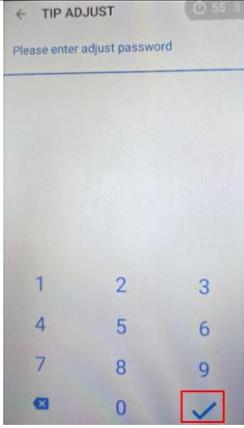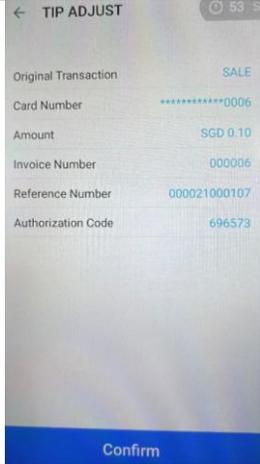For Technical Support, please provide your terminal ID ready before calling the helpdesk
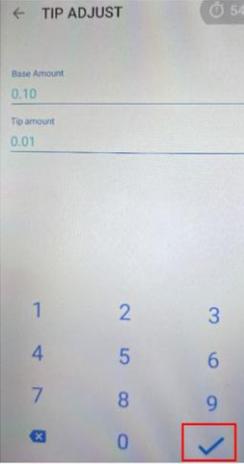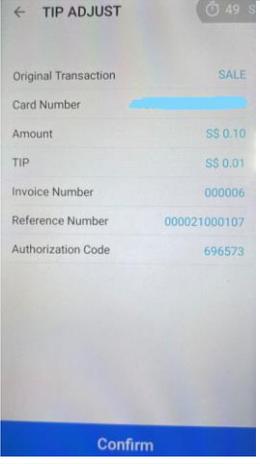
The terminal ID can be found at the back of the terminal. Please refer to illustration on the right.

Sale Acceptance

1	2	3
Select "CREDIT SALE"	Key the amount and press √	Insert Card, Swipe Card or Contactless Card

4		
Print out receipt as shown above		

TIP ADJUST

1	2	3
 Select "TIP ADJUST"	 Key in Tip Adjust Password and press √ *Default password:**0000**	 Key in Invoice number and press √
4	**5**	**6**
 Check details and Select Confirm	 Key in Correct TIP amount	 Check details and Select Confirm
7		
 Print out receipt as shown above		

VOID

1	2	3
Select "VOID"	Key in VOID Password and press √ *Default password:**0000**	Key in Invoice number and press √

4	5	
Check details and Select Confirm	Print out receipt as shown above	

INSTALMENT

1	2	3
Select "Instalment"	Select the correct month	Enter amount and press √

4	5	
Customer to sign on screen and confirm	Print out receipt as shown above	

SETTLEMENT

1	2	3
Select "Settlement"	Enter Settlement password and press √ *Default password:**0000**	Select Confirm

4		
Print out receipt as shown above		